

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 27<sup>th</sup> July 2017**

**PRESENT:**

Councillors M. Nairn Chairman, M. Lister Vice Chairman, M. Buxton, J. Prosser, S. Walmsley, and Mrs P. Angus Clerk to the Council.

There were 2 members of the public and a PCSO

**1. APOLOGIES OF ABSENCE**

Cllrs T. Childerhouse, M. Burlingham, C. Drewry, District Cllr Sam Chapman-Allen and County Cllr F. Eagle.

**2. THE CHAIRMAN'S OPENING REMARKS**

The chair welcomed everyone to the meeting and went on to inform everyone that sadly Mr Patrick Stuart-William had passed away, however he was an organ donor and there are three people who have benefited from his death

**3. ACCEPT AND SIGN THE MINUTES**

The minutes of the Parish Council meeting held on the 14<sup>th</sup> June 2017 having been previously circulated were approved. Cllr Buxton proposed that they be accepted as a true record, this was seconded by Cllr Lister and all agreed.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

None

**5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**

A Member of the public who is the co-ordinator for the speed watch scheme said that 71 drivers from outside the village and 12 residents of Weeting have been sent a warning letter regarding their speed and 1 person has been booked for speeding, he also mentioned that the 30mph signs coming into the village are being obscured by overhanging trees and it was suggested that the Clerk contact Highways regarding this and if not their responsibility then Mr Reay would be asked to cut the trees back, he also said that the Speed Watch scheme could do with more volunteers and Cllr Prosser said that he would like to volunteer.

The PCSO said that there have been lots of rural reports for crime regarding burglaries and intruders in the area., there have also been reports regarding 2 ladies in Weeting who are telling people they are homeless, the Chair said he was aware of one person who has been seen wandering around and he believes she has alzheimer's and has been reported to social services, he will give the PCSO her details after the meeting.

**6. MATTERS ARISING**

**6.1 Outstanding Highway Matters – to discuss any outstanding issues**

Overhanging trees on the Brandon straight blocking the 30mph speed limits – the Clerk will report this to Highways. Fengate Drove speeding, the Chair has spoken to the Highways department and they intend to introduce a 30mph speed limit in this area, following a discussion regarding the speed limit on the main road coming in from Brandon to Weeting and also the traffic coming out of Fengate Drove into Weeting it was agreed that the Chair along with Cllr Walmsley and Cllr Prosser would put a case forward to Highways to get a speed limit imposed along that stretch of road. Fengate Drove flooding, the Chair said that the builders are due to link these drains to their new soak away.

**6.2 Street Lighting – Street Lighting officers report**

Light number 6 outside number 33 Castle Close is totally obscured by a tree and following a discussion it was agreed that the Clerk would arrange to have this light decommissioned.

Lights in Shadwell close and Rectory Place – residents have asked if these are going to be replaced with LED's and it was explained that this would not be going ahead this year.

**6.3 Playing Field/Open Spaces**

Debris outside the shop – the fridges have been removed however Cllr Lister said that she is receiving many complaints regarding the weeds and it was agreed that the Clerk will contact the agents asking that the weeds are cleared in that area. Cllr Lister also said that the weeds in Saxon Place by the flats are getting out of control and are unsightly and it was agreed that the Clerk contact Breckland on this matter. Football ground grass cutting – a quote has now been received from Norse @ £303.16 per cut to

# **Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 27<sup>th</sup> July 2017**

be cut 9 times a year and it was agreed to accept this price. Grass verge at the bottom of Warren Close coming onto Park View - Highways have said that this is not their responsibility.

## **6.4 Tree Maintenance and Power cuts**

UK Power Networks have informed the Clerk that they are responsible for cutting the trees in Rectory Lane and have put this on their schedule to have the trees cut back, the UK Power Networks job number for this is 5097730.

## **6.5 Slow Down in Our Village Stickers for Rubbish Bins**

The Clerk has received details regarding stickers that can be put on the side of the wheelie bins saying "SLOW DOWN IN OUR VILLAGE" the cost of these is approximately £1.00 each and it was agreed that 100 of these are ordered, the Clerk will also enquire whether they can have the speed limit put on them. The Clerk explained that there may be some money available towards the cost from our District Councillor Fabia Eagle who has said he has a total of £6,000 available for Highway projects.

## **7. REPORTS**

### **7.1 Chairman's Report**

Nothing to report apart from what he has already said in the meeting.

### **7.2 Clerks Report**

- Wrote letter to occupants in Rectory Lane regarding overhanging trees
- Reported verges that have not been cut to Highways
- Spoke to UK Power Networks regarding trees in Rectory Lane who have now confirmed that they are responsible for these and will schedule to come and cut them back
- Following a complaint reported weeds that are growing in verges in St Edmunds to Highways
- Arranged for cheques to be signed for outstanding invoices before went on holiday
- Arranged for insurance documents and notice for the July change of date meeting to be posted on to the web site
- Chased up Norse regarding the football field cutting and missing key

### **7.3 Village Handyman Report**

The handyman said that he had mended the chain link fence at the corner by Main Road and All Saints, repaired the play area fence at various times and fitted new pale boards and replaced some that had come loose, replaced broken feather fence boards around the picnic area that had been vandalized and reported this to the police and to the Clerk., got the nest swing out of the store to be fitted to the new pole for the swing, was busy at the Steam Rally weekend, put 2 wheelie bins out for the football clubs 5 a side matches, cut back bushes and nettles around the dog walk, cleared away the fly tipping by the recycle bins and put bags of clothes that had been left in the recycling area in to the clothes bank.

### **7.4 Bowls Club Report**

Cllr Lister said the grass and lawn looks very good. Cllr Prosser said that the equipment they are using is extremely old and will eventually need to be replaced, they are looking at applying for a grant from the Parish Council as well as other organizations.

### **7.5 Village Hall Report**

Cllr Lister said the WASP have brought a new fridge freezer for the kitchen, they also need a new cooker and heating, the Chair said that Breckland Council are still offering match funding that could be put towards this and Cllr Lister said that she has given them a list of various organizations that could help with this matter. A new dance group are using the hall once a week.

# Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 27<sup>th</sup> July 2017

## 7.6 District Councillors Report

Not at meeting.

## 7.7 County Councillors Report

Not at meeting, however he sent the following message -*There is very little to report apart from each councillor has been given £6000 to spend on highway matters within their division. This is for items other than maintenance but can be for warning signs and small enhancements. If you have any idea can you let me know so I can decide how and where this sum is spent.*

## 8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

## 9. FINANCE

### 9.1 To Agree and Sign the Payments for June / July Invoices

The following payments were agreed and authorised on Thursday the 27<sup>th</sup> July 2017, this was proposed by Cllr Buxton, seconded by Cllr Walmsley and all agreed.

The following payments were authorised on Thursday the 27<sup>th</sup> June 2017 The cheques 400058 to 400072 were signed by P. Angus Clerk to the Council and Cllr M Lister  
Cheques 400073 to 400076 were signed by Cllr Lister and Cllr Nairn

<b>Balance for June 2017</b>	<b>£35,190.48</b>
Minus the following direct debits	
E-On Street Lights	£457.18
E-On Street Lights Parrots Piece	£10.30
Viridor Waste Collection	£72.00
Mr J Reay Salary Paid by SO	£200.00
Total Direct Debits	£739.48
<b>Plus the following receipts</b>	
Weeting Bowls	£18.75
Weeting Village Fayre	£343.05
Norfolk County Council delivery of Norfolk Magazine	£200.00
<b>Total Income</b>	<b>£561.80</b>
<b>Total after Direct Debits and Income</b>	<b>£35,012.80</b>

<b>Cheques</b>	<b>Description</b>	<b>Total</b>
400058	Wickstead Playgrounds - Exercise Equipment Inspection	£72.00
400059	Weeting Bowls Club - Hall Hire for June meeting	£18.75
400060	Terry Hawkins - Web Site Maintenance May and June	£60.00
400061	Chase Timber Products - Village Maintenance Supplies	£56.04
400062	Norse Eastern Ltd - Grass Cutting June	£825.85
400063	Chase Timber Products - Village Maintenance Supplies	£23.83
400064	Mrs Clodagh Drewry - Village Fayre Expenses	£105.00
400065	Mrs Judy Juniper - Village Fayre Expenses	£31.00
400066	Playsafety Limited - ROSPA Inspection Play Equipment	£117.60
400067	Mrs P Angus - Salary £467.48/Home Office Allowance £25.00/ Mobile Phone £12.36/Post for Banking 0.65	£505.49
400068	Void Cheque	£0.00
400068	Mr J Reay - Salary £288.60 64 hours (cheque does not include the SO payment of £200.00) Mileage 60 miles @45p a mile = £27.00	£315.66
400070	Post Office - PAYE Payment	£592.00
400071	Westcotec - Street Light Maintenance	£194.08
400072	Mr J Reay - Delivery of Norfolk Life Magazine	£100.00
400073	E-On Football Club July Electricity	£24.21
400074	Weeting Village Hall - Hire for Meetings	£18.75

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 27<sup>th</sup> July 2017**

400075	Chase Timber Products - Village Maintenance Supplies	£8.76
400076	Norse Eastern Ltd - Grass Cutting July	£825.85
<b>Total Cheques paid</b>		<b>£3,894.87</b>
<b>Balance in Community Account July 2017</b>		<b>£31,117.93</b>
<b>Balance in Savings Account</b>		<b>£0.00</b>
<b>(£2,000 ringfenced for play area maintenance)</b>		

**9.2 Death in Service and Pension Payments**

*The public was excluded for this part of the meeting* – Following an enquiry regarding a Death in Service Payment and a discretionary Gratuity payment for employees upon retirement. The Parish Council confirm following.

- **Death in Service payment**

No such payment can be awarded without the employee contributing towards a Pension Scheme.

- **Gratuity Payments upon retirement**

This payment will be a discretionary payment and therefore the current Councillors are not able to agree or make a decision on behalf of any future Councillors on what the total value will be for this type of payment.

**9.3 Quarterly Review – To Review Actual Spend against Budget for Quarter 1**

All figures for the first quarter had been circulated to the Councillors prior to the meeting. The budget for the first quarter was set at £12229.29, the actual spend for this quarter was £10912.73, showing £1316.56 ahead of budget.

**9.4 To Agree to add Cllr Walmsley as a signatory for the Parish Bank Account**

All agreed that Cllr Walmsley should become a signatory for the Parish Council and the Declaration was signed by the Clerk and the Chair to complete the paper work for the bank.

**10. PLANNING APPLICATIONS**

None outstanding.

The Chair informed the Councillors that Dignitas had lost their court case against Breckland regarding the Crematoria.

The Chair said that the Local Development Plan is now going forward and this should be adopted early next year.

**11. MEMBERS' MATTERS - items for next Agenda**

None

With nothing more to discuss the meeting closed at 8.12pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_